

**Notice for Inviting Expression of Interest for  
the Provision of Ticketing Service (APA-PT3826TC)**

1. The Hong Kong Academy for Performing Arts hereby invites company to express interest for the below service:

Provision of Ticketing Service (December 2026 to November 2029) (Tender Ref. APA-PT3826TC).

2. Applicant should meet the following requirements:

(a) Satisfactorily completed, at least three events with ticketing service provided in Hong Kong similar to the aforementioned with category and value of the followings:

- i) Three (3) relevant event ticketing service references with gross ticket sales sum approx. HK\$5 million for each event in Hong Kong in the last 5 years prior to February 2026;
- ii) Three (3) relevant event ticketing service references with seating plan, sales report and ticket formats with approx. 2,000 tickets for each event (including ticket outlets, telephone booking hotline, website and mobile ticketing application) in Hong Kong in the last 5 years prior to February 2026;
- iii) Three (3) relevant event ticketing service references with online transaction procedures, data storage and online security protocol with approx. 2,000 tickets for each event in the last 5 years prior to February 2026;

Remarks: If more than three (3) relevant references are submitted, only the first three (3) references with the largest scale will be assessed.

(b) Strong online ticket transaction security; and

(c) Strong technical and financial position.

If your company fulfilled the above requirements and would like to express interest, please contact Mr. Ricky Cheung, Supplies Manager, at 2584 8564 or by e-mail [rickycheung@hkapa.edu](mailto:rickycheung@hkapa.edu) to request for the Prequalification of Tenderer Form and Checklist.

3. Applicants must fill in the Prequalification of Tenderer Form & Checklist with supporting documents, Application Form for Inclusion in the Registered Suppliers List (if you are new vendor) and submitted to the Academy by depositing into the tender box at the entrance of Administration Block of the Academy at 1 Gloucester Road, Wanchai, Hong Kong on or before 11:00 a.m., 21 April 2026.
4. In the event of Tropical Cyclone Signal No. 8 or above is hoisted, or a Black Rainstorm Warning Signal or “Extreme Conditions” announced by the Government is in force between 8:30 a.m. and 11:00 a.m. on the closing date, the closing time will be postponed to 11:00 a.m. on the following working day. Saturday is specifically not regarded as a working day.
5. Late submission will not be considered.

Bernice Chan  
Bursar